



Dear Applicant,

Before you begin, follow the instructions carefully (not doing so may disqualify your application):

1. Please fill out the application COMPLETELY (do not leave any blanks).
 - Please print all information (it must be legible).
 - The employment history **MUST** be correct and completed accurately (work history will be verified on chosen candidates)
 - **Do not** reference "see resume" on the application. You must complete your employment history on the application.
 - Spell the full name of the company, address, city, contact person, correct phone number of the company.
 - The dates of employment should be close to accurate (do not leave blank)
 - Specify reasons for gaps of employment history (i.e. unemployed, incarcerated).
 - Please indicate the correct position held for each job.
 - The salary/wage information must be correct.
 - The reason for leaving must be correct.

2. Unless the application requires it, **do not** attach additional documents other than accredited certificates and/or a resume.

Additional information if you are a CDL Driver applicant:

3. If you worked for an individual who contracted or subbed out the truck you drove to another company, please indicate the contractor's name and include their contact information.

4. FMCSA requires you to list all the employers you drove for even for a short period of time.

**** Any information that is false, misleading, incorrect or blank may disqualify you as an applicant****

NOT all applicants will be called for interviews. Therefore, it is not necessary to call to check on the status of your application unless a company representative calls you for an interview.

Thank you for applying with our company.

Sign acknowledgment that you have read and understand the above:

Signature _____ Date: _____

REND A Environmental is an Equal Opportunity Employer

Attention Office- Do not forward this form to any hiring supervisor.



Section I (Please Print)

Applicants are considered for all positions, and employees are treated during employment without regard to race, color, religion, gender, national origin, age, marital status, or veteran status.

Name _____ Date _____
Last First Middle Initial

Address _____ Phone No. _____
Number Street Apt. No

City _____ State _____ Zip Code _____ Soc. Sec. No. _____

Position that you are applying for: _____

How did you learn of REI?: Newspaper (which one) _____ Job Site REI Office (walk-in)
 Employment Agency Referred by (name) _____ Other _____

Section II

Governmental agencies at times require periodic reports on the gender, ethnicity, disability, veteran and other protected status of applicants. The use of this data is for analysis and possible affirmative action only. We request that you fill out this document solely to help us comply with governmental record keeping and other legal requirements.

This document will be kept in a confidential file separate from your employment application. YOUR COOPERATION IS VOLUNTARY and will NOT in any way affect the hiring decision or subject you to adverse/unfavorable treatment.

1. Do you have a disability that may limit your ability to perform in the position (s) you apply? Yes No
2. Are you a Special Disabled Veteran? Yes No
3. Are you a Veteran who served on active duty for more than 180 days during Vietnam-era? Yes No
4. Are you an Eligible Veteran who served active duty during a war or in a campaign or expedition for which a campaign badge has been authorized? Yes No
5. Gender: Male Female
6. Race: American Indian or Alaskan Native Asian Black or African American Hispanic or Latino
 Native Hawaiian or Other Pacific Islander Two or more races White (Not Hispanic or Latino)

Signature _____ Date _____

Application for Employment



Please Print

Equal access to programs, services and employment is available to all persons. Those applicants requiring reasonable accommodation to the application and/or interview process should notify a representative of the Human Resources Department.

Position(s) applied for _____ Date of application ____/____/____
 Name _____ Applicant ID # _____
Last First Middle
 Address _____
Street City State ZIP Code
 Telephone # (____) _____ Cellular/Other # (____) _____ E-mail Address _____
 Referral Source (How did you hear about us?) _____

If you are under 18 and it is required, can you furnish a work permit? Yes No

If **no**, please explain: _____

Have you ever been employed here before? If **yes**, give dates and positions: _____ Yes No

Is this application a request for reemployment following an extended military leave of absence from this company? Yes No
 If **yes**, additional information may be requested.

Are you legally eligible for employment in this country?..... Yes No

Date available for work ____/____/____ What is your desired salary range?.....\$ _____

Type of employment desired: Full-Time Part-Time Temporary Seasonal Educational Co-Op

Are you able to perform the "essential functions" of the job for which you are applying (with or without reasonable accommodation)?

This question is not designed to elicit information about an applicant's disability. Please do not provide information about the existence of a disability, particular accommodation, or whether accommodation is necessary. These issues may be addressed at a later stage to the extent permitted by law.

Yes No Need more information about the job's "essential functions" to respond

Driver's license number required if driving may be required in the job for which you are applying: _____ State _____

Answering "yes" to either part of the following question does not constitute an automatic bar to employment. Factors such as date of the offense, seriousness and nature of the violation, rehabilitation and position applied for will be taken into account.

Have you ever pleaded "guilty" or "no contest" to, or been convicted of, a crime?..... Yes No

If **yes**, please provide date(s) and details: _____

Employment History

Starting with your most recent employer, provide the following information.

Employer _____ <small>Telephone #</small> _____	Dates employed: _____ to _____ <small>Month / Year to Month / Year</small>
Street address _____ <small>City State</small>	Compensation (Starting) <input type="checkbox"/> Hourly <input type="checkbox"/> Salary \$ _____ per
Starting job title/final job title _____	Commission/Bonus/Other Compensation \$ _____
Immediate supervisor and title (for most recent position held) _____	Compensation (Final) <input type="checkbox"/> Hourly <input type="checkbox"/> Salary \$ _____ per
Why did you leave? _____	Commission/Bonus/Other Compensation \$ _____
Summarize the type of work performed and job responsibilities. _____	

Employer _____ <small>Telephone #</small> _____	Dates employed: _____ to _____ <small>Month / Year to Month / Year</small>
Street address _____ <small>City State</small>	Compensation (Starting) <input type="checkbox"/> Hourly <input type="checkbox"/> Salary \$ _____ per
Starting job title/final job title _____	Commission/Bonus/Other Compensation \$ _____
Immediate supervisor and title (for most recent position held) _____	Compensation (Final) <input type="checkbox"/> Hourly <input type="checkbox"/> Salary \$ _____ per
Why did you leave? _____	Commission/Bonus/Other Compensation \$ _____
Summarize the type of work performed and job responsibilities. _____	

Employer _____ <small>Telephone #</small> _____	Dates employed: _____ to _____ <small>Month / Year to Month / Year</small>
Street address _____ <small>City State</small>	Compensation (Starting) <input type="checkbox"/> Hourly <input type="checkbox"/> Salary \$ _____ per
Starting job title/final job title _____	Commission/Bonus/Other Compensation \$ _____
Immediate supervisor and title (for most recent position held) _____	Compensation (Final) <input type="checkbox"/> Hourly <input type="checkbox"/> Salary \$ _____ per
Why did you leave? _____	Commission/Bonus/Other Compensation \$ _____
Summarize the type of work performed and job responsibilities. _____	

Skills and Qualifications

Summarize any special training, skills, licenses and/or certificates that may assist you in performing the position for which you are applying:

Computer Skills (Check appropriate boxes. Include software titles and years of experience.)

Word Processing _____ Years: _____ E-mail _____ Years: _____
 Spreadsheet _____ Years: _____ Internet _____ Years: _____
 Presentation _____ Years: _____ Other _____ Years: _____

Educational Background

Starting with your most recent school attended, provide the following information.

School (include City & State)	Years Completed	Completed	GPA (Class Rank)	Major/Minor
		<input type="checkbox"/> Diploma <input type="checkbox"/> GED <input type="checkbox"/> Degree _____ <input type="checkbox"/> Certification _____ <input type="checkbox"/> Other _____		
		<input type="checkbox"/> Diploma <input type="checkbox"/> GED <input type="checkbox"/> Degree _____ <input type="checkbox"/> Certification _____ <input type="checkbox"/> Other _____		
		<input type="checkbox"/> Diploma <input type="checkbox"/> GED <input type="checkbox"/> Degree _____ <input type="checkbox"/> Certification _____ <input type="checkbox"/> Other _____		

References

List names and telephone numbers of three business/work references who are *not* related to you and are *not* previous supervisors. If not applicable, list three school or personal references who are not related to you.

Name	Title	Relationship to You	Telephone	E-mail	# of Years Known
			()		
			()		
			()		

Social Security Number

SS# _____ - _____ - _____ We will use this information only for employment purposes and make reasonable efforts to safeguard your privacy.

Applicant Statement

I certify that all information I have provided in order to apply for and secure work with this employer is true, complete and correct.

I expressly authorize, without reservation, the employer, its representatives, employees or agents to contact and obtain information from all references (personal and professional), employers, public agencies, licensing authorities and educational institutions and to otherwise verify the accuracy of all information provided by me in this application, resumé or job interview. I hereby waive any and all rights and claims I may have regarding the employer, its agents, employees or representatives, for seeking, gathering and using truthful and non-defamatory information, in a lawful manner, in the employment process and all other persons, corporations or organizations for furnishing such information about me.

I understand that this employer does not unlawfully discriminate in employment and no question on this application is used for the purpose of limiting or eliminating any applicant from consideration for employment on any basis prohibited by applicable local, state or federal law.

I understand that this application remains current for only 30 days. At the conclusion of that time, if I have not heard from the employer and still wish to be considered for employment, it will be necessary for me to reapply and fill out a new application.

If I am hired, I understand that I am free to resign at any time, with or without cause and with or without prior notice, and the employer reserves the same right to terminate my employment at any time, with or without cause and with or without prior notice, except as may be required by law. This application does not constitute an agreement or contract for employment for any specified period or definite duration. I understand that no supervisor or representative of the employer is authorized to make any assurances to the contrary and that no implied oral or written agreements contrary to the foregoing express language are valid unless they are in writing and signed by the employer's president.

I also understand that if I am hired, I will be required to provide proof of identity and legal authorization to work in the United States and that federal immigration laws require me to complete an I-9 Form in this regard.

This Company does not tolerate unlawful discrimination in its employment practices. No question on this application is used for the purpose of limiting or excluding an applicant from consideration for employment on the basis of his or her sex, race, color, religion, national origin, citizenship, age, disability, or any other protected status under applicable federal, state, or local law. This Company likewise does not tolerate harassment based on sex, race, color, religion, national origin, citizenship, age, disability, or any other protected status. The Company takes all complaints of harassment seriously and all complaints will be investigated promptly and thoroughly.

I understand that any information provided by me that is found to be false, incomplete or misrepresented in any respect, will be sufficient cause to (i) eliminate me from further consideration for employment, or (ii) may result in my immediate discharge from the employer's service, whenever it is discovered.

DO NOT SIGN UNTIL YOU HAVE READ THE ABOVE APPLICANT STATEMENT.

I certify that I have read, fully understand and accept all terms of the foregoing Applicant Statement.

Signature of Applicant _____

Date _____ / _____ / _____



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Application for Employment (Short Form) #RB-A1064



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**DISCLOSURE AND AUTHORIZATION REGARDING BACKGROUND INVESTIGATION
FOR EMPLOYMENT PURPOSES**

Disclosure

_____ (the “Company”) may request from a consumer reporting agency and for employment-related purposes, a “consumer report(s)” (commonly known as “background reports”) containing background information about you in connection with your employment, or application for employment, or engagement for services (including independent contractor or volunteer assignments, as applicable).

HireRight, LLC (“HireRight”) will prepare or assemble the background reports for the Company. HireRight is located and can be contacted at 3349 Michelson Drive, Suite 150, Irvine, CA 92612, (800) 400-2761, www.hireright.com.

The background report(s) may contain information concerning your character, general reputation, personal characteristics, mode of living, or credit standing. The types of background information that may be obtained include, but are not limited to: criminal history; litigation history; motor vehicle record and accident history; social security number verification; address and alias history; credit history; verification of your education, employment and earnings history; professional licensing, credential and certification checks; drug/alcohol testing results and history; military service; and other information.

Authorization

I hereby authorize Company to obtain the consumer reports described above about me.

Applicant Name _____

Applicant Signature _____

Date _____